

## BARCLAY PARK RESPONSIBILITY MATRIX

Maintenance Item	HOA	Owner	Variance needed	Notes
<b>Residence: Buildings</b>				
Basement Walls - Foundation	X			
Front Metal Entry Door, Except Painting	X			
Garage Door, All Operating Mechanicals & Remotes, Except Painting		X		Door replacement requires variance
Window Glass/Frames & Window Screens		X		Window frame replacement requires variance
HVAC, Including AC Pad		X		
Light Fixtures on Building Exteriors (excluding bulbs)	X			
Plumbing		X		
Roofs, Gutters & Downspouts	X			
Siding, Stone Veneers, Shutters, Casements, Wood Trim	X			
Storm Door & Screens		X		
Porch Enclosures		X		
<b>Residence: Decks &amp; Patios</b>				
Decks & Deck Steps		X	X	
Fences or Decks installed by Sponsor	X			
Concrete Patio Slabs & Steps		X	X	
<b>Common Area: Landscaping</b>				
Grass: Mowing, Trimming, Fertilizer, Weed Control	X			
Grass: Water		X		
Tree & Shrub Care: Trim, Weed, Mulch & Fertilize	X			Excludes trees or shrubs planted by owner with variance
Tree and Shrub Plantings By Unit Owner In Variance Approved Personal Gardens		X	X	If used, mulch must be black
Tree & Shrub Care: Watering		X		
Retention Pond	X			
Stone Walls, Neighborhood Lighthouse/Sign, Sculpture	X			
<b>Common Area: Roadways and Sidewalks</b>				
Repair/Replace Driveways & River Birch Lane	X			
Repair/Replace Sidewalks, Front Stoops	X			
<b>Services &amp; Utilities</b>				
Electric		X		
Electric & Utility Mains/Boxes				RGE
Fire Hydrants				Town of Penfield
Extermination, Insects, Pests, Indoor		X		
Extermination, Insects, Pests, Outdoor		X		
Gutter, Downspout Cleaning		X		
Ice Removal		X		

Maintenance Item	HOA	Owner	Variance needed	Notes
Insurance, Master	X			
Insurance, Personal Contents, Liability, Umbrella		X		
Lighting, HOA Sign	X			
Mailbox Posts	X			
Refuse Collection, Recycling Standard	X			
Refuse Collection, Special Items		X		
Sewer, Storm & Sanitary				Town of Penfield
Snow Removal, Driveways and River Birch Lane	X			
Snow Removal, Unit Sidewalk/Stoops		X		
Telephone Lines, Cable Lines To House		X		
Water Lines, Pipes, Drainage, Conduits To House		X		
Water Mains, Dedicated				Monroe County Water Authority
<b>Limitations</b>				
No Adverting or Signs <i>including Political signs</i>		X		Section 10.01
For Sale Sign-no more than 8 square feet in size		X		Section 10.01
Maximum of 2 dogs and or 2 cats. All dogs must be leashed and cleaned up after		X		Section 10.02
Invisible Fence (with HOA approval)		X	X	Section 10.02
No fences		X		Section 10.03
No inground/above or inflatable pools		X		Section 10.03
No sheds		X		Section 10.03
Satellite Dish		X	X	Section 10.08
No oversized vehicles which will not fit in garage		X		Section 10.13
No commercial vehicles, boats, RV, motorhomes, trailers etc.		X		Section 10.13
No clotheslines		X		Section 10.15
No operation of snowmobiles, ATV's, motorcycles		X		Section 10.18

For more information please visit [www.Croftoninc.com](http://www.Croftoninc.com), click on Barclay Park and refer to the Declaration.

Oct 2022