

## **Common Area Maintenance**

Landscaped areas and common grounds	Х		
Shrubs and trees	Х		
Driveway sealing/replacement	Х		
Snow removal roadway and visitor lots	Х		
Snow removal driveway except 2 feet at garage door	Х		
Driveway de-Icing		Х	
Gutter and downspouts	Х		

#### Decks

Repair or replacement	Х	Х
Staining (Behr solid stain, # SC117 Russet)	Х	Х
Maintenance of personal plantings next to deck	Х	

#### Doors

Exterior painting	Х		
Entry door, frame and glass		Х	Х
Garage door/weatherstripping replacement or repairs		Х	Х
Hardware replacement/repair		Х	
Sliding door and step		Х	Х
Storm door		Х	Х

#### Electrical

Street lights and entrance lights	Х		
Building lights & post light in yard - Fixtures		Х	Х
Building lights & post light in yard - Light replacement		Х	
Door bells		Х	Х
Electrical panel box and conduit		Х	
Air conditioner junction box		Х	

### **Exterior of Buildings**

Siding and trim	Х	
Roof	Х	
House numbers	Х	

## **Fireplaces & Chimneys**

Interior components	Х	
Chimney liner	Х	
Chimney cap	Х	Х
Chimney/furnace cleaning	Х	

### **Front Porch/Steps**

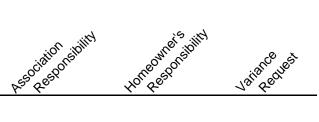
Structural repairs	Х	Х
Snow Removal or de-icing, if desired	Х	

# **Gutters and Downspouts**

Replace	Х	
Clean	Х	

# **Heating and Cooling Systems**

Furnace System	Х	
High efficiency furnace PVC vent pipe	Х	Х
Air conditioning system	Х	Х



## Privacy Fence on Deck

Repairs	Х	
Stain	Х	

# Plumbing

Hose Bib (Outside Faucet)		Х	
Exterior Plumbing	Х		
Interior Plumbing		Х	

## Slate Walk

Snow Removal or De-Icing	Х	
Repairs or replacement	Х	Х

## Windows and Skylights

Glass replacement		Х	Х
Window replacement		Х	Х
Window frames and sills		Х	
Window hardware		Х	
Painting, caulking, weather sealing (Interior)		Х	
Caulking, weather sealing (Exterior)	Х		
Skylight replacement or repair		Х	Х

## Vents/Exterior and Piping/Interior

Dryer vent unit/exterior		Х	Х
Dryer vent interior piping		Х	
Bathroom exhaust		Х	Х
Furnace vent		Х	Х
Sewer vent pipe		Х	Х
Water heater vent pipe		Х	Х
Soffit vent	Х		
Ridge vent	X		

### **Services and Miscellaneous**

Refuse & recycling collection	Х		
Refuse collection of larger items		Х	
Pest control - interior		Х	
Pest control - exterior	Х		
Cable TV & underground cable		Х	
Telephone		Х	
Satellite dish		Х	X plus
			addendum

For a complete list, check your Rules and Guidelines Book. If you need assistance, call Crofton Associates @248-3840