

# Tobey Meadows Responsibility Matrix

Association  
Responsibility

Homeowner's  
Responsibility

Variance  
Request

## Summer Common Area Maintenance

Maintenance of common grounds and islands	X		
Lawn Mowing	X		
Shrub Pruning in front of house	X		
Tree Pruning in front of house	X		
Weeding Beds - Common, Mulch & Pea Gravel	X		
Brick Walk Weed Spray	X		
Brick Walk repair or replacement		X	X
Leaf Removal	X		
Mulch Replacement	Common Area Beds	Foundation Beds	
Pea Gravel Replacement	Common Area & Homeowner Beds		
Soil & Seed - front, sides & rear	X		

## Winter Common Area Maintenance

Roadway snow removal	X		
Driveway snow removal	X		
Shoveling walk and front of garage	X		
Driveway/Walk Salting		X	
Roadway Salting	X		

## Trees & Plantings

Front of house	X		
Rear or side of house		X	X

## Architectural

Exterior Additions or Changes		X	X
Fences		X	X
Storm or Screen Doors		X	X
Patio modifications or additions		X	X

## Mailbox

Mailbox Post painting	X		
Mailbox Post replacement	HOA will repair	Cost of repair	
Mailbox replacement or repair-Call Crofton	HOA will repair	Cost of repair	

## Post Lights

Light replacement	X		
Fixture replacement	X		

## Trash

Trash/Recycling Collection	X		
Larger Items other than everyday trash		X	

## Roadways and Driveways

Roadways Sealing (every three years)	X		
Driveway Sealing (every three years)	X		
Roadway replacement and repairs	X		
Driveway replacement and repairs		X	